

BOARD OF FINANCE  
SPECIAL MEETING  
APRIL 19, 2007

Present: Kathleen McGannon; George Areson; Marty Shapiro; Tom Tesoro; William Crooks; and alternate Joanna Bruner

Also present: Brenden McDonough, Tax Collector; Michael Harry, Denise Sepot, Police Dept.; Rose Derrig, Trumbull Day; Lynn Heim, Director of Finance; Ray Baldwin, First Selectman

The Special Meeting of the Board of Finance was called to order at 7:30 p.m. by Chairman Kathleen McGannon. All those present joined in the Pledge of Allegiance and a moment of silence.

Public Comments: None

Motion made by Tom Tesoro; seconded by Marty Shapiro to take Item 4/07/06 out of order. Motion carried unanimously.

4/07/06...Trumbull Day...Appropriation from Unreserved Fund Balance the sum of \$21,677 to 01080500-522205 Program Expense.

It was moved (Tesoro); seconded by (Shapiro)

Chair stated that she met with the Vice Chair, Director of Finance and Bill Crooks. There are things missing for our comfort level that the Trumbull Day will cover the \$22,000 that you are asking for. Chair has a list from the Town Attorney that we do need in order to have a comfort level that we could do this. What we basically decided was that if we tabled this until this information comes in, time wise it doesn't work for Trumbull Day because it doesn't go to the Town Council until June for approval. If we vote it down, this gives you three weeks to get this information and to get it to the Town Council in a timely fashion so that if they have questions, they can get the information provided to them before May 7<sup>th</sup>. We are not looking to tell you no, we just need some more information. In reality we will vote against this appropriation tonight and that will allow you to get the information to the Council so that they can by simple majority approve this appropriation in time for Trumbull Day.

Crooks requested that before the Council votes we have an audit review by our internal auditor to make sure all the disbursements are properly placed, proper time period. If we could have some sort of feedback from the auditor before the Council meets on this, we should be able to put this to bed. Tesoro agreed.

Motion fails 5 - 0

Tesoro requested that all special agency accounts be run through the Director of Finance. This would cause less confusion and put better financial controls in place. Crooks also requested that Director of Finance review internal accounting controls to see that all reports are timely and look at the check signatories to make sure that they are complete and so forth to make sure the procedures are in place.

Approval of minutes of March 8, 2007 as submitted (Tesoro); seconded (Shapiro). Motion carried unanimously.

Approval of minutes of Special Meeting March 12, 2007 as submitted (Tesoro); seconded (Shapiro). Motion carried unanimously.

4/07/03...Tax Collector...Suspense List...Brenden McDonough, Tax Collector stated that this is a statutory requirement to be done on an annual basis. All this means is that as of this date all of our efforts have been unsuccessful in collecting these taxes. Should you approve this, what we do is continue to attempt to collect them but we now bring in the collection agency. It is broken down into two categories...business personal property and motor vehicles.

Motion made to take Item 4/07/05 out of order (Tesoro); seconded (Shapiro). Motion carried unanimously.

4/07/05...Police...Transfer from 01022000-501101 Salaries/FT the sum of \$80,000 to 01022000-501105 Overtime, \$40,000; 01022000-501113 Holiday, \$40,000.

It was moved (Tesoro); seconded (Shapiro)

Chair questioned the holiday account. Michael Harry explained that more officers are taking cash rather than comp time and it comes out of this account creating a deficit.

Motion carried unanimously.

4/07/04...Library...Transfer from 01070000-578802 Mntnce-Equip/Bldg the sum of \$5,621 to 01070000-581888 Capital Outlay \$5,621.

It was moved (Tesoro); seconded (Shapiro)

Ms. Heim, after reviewing this account, stated that they had a maintenance contract for Dynix budgeted for \$38,000 and as I understand this, the maintenance contract to be paid was \$23,493. That is the only place that I can see where they have the money but does it actually say server, no.

Motion carried unanimously.

Motion to adjourn (Tesoro); seconded (Shapiro).  
Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Gail Bokine, Clerk